

CONCORD TOWNSHIP BOARD OF TRUSTEES

June 27, 2018

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Call to Order

The Concord Township Board of Trustees met on Wednesday, June 27, 2018 at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Fiscal Officer Davis, Fire Chief Cooper, and Zoning Inspector Irvine were also present.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes from the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Terry Thompson from Republic Waste Management discussed three issues that have been causing delays in trash and recycling pickup. Between call center problems, lack of drivers to run routes, and recycling processing changes, pickups have been missed. He suggested customers go to the Republic Waste website to report any problems, which bypass the call center and go directly to the local office. As a side note, much of the US recycling material is imported by China, which has made recycling rules more stringent with extremely low contamination levels. Recycled products must be clean and dry with no food residue, and markets for the recycled products are decreasing. Recycling is still good, but the rules have changed.

Lori Kannally with the Delaware General Health District shared the following:

- a county-wide recycling guide was shared
- mosquito traps are currently being tested
- a welcome letter will be sent to new residents in the county
- community health meeting was held to discuss the results of the health assessment for an improvement plan, i.e. mental health, etc.
- a quality of life survey will be open online for two months
- results were reviewed from a Shawnee hills, Mohican drive health/nuisance complaint

Financial

Chairman Johnson certified the Fiscal Officer provided current financial reports for the Township. The current Cash Summary by Fund Balances were: General Fund balance \$5,586,017.88, Special Revenue Funds \$2,822,459.00, for Total all Funds \$8,408,476.88.

The Fiscal Officer certified that funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Haney seconded to pay pending purchase orders, vouchers, and warrants #1749-1754, 13920-13965, all totaling \$194,304.98. Vote: Haney-yes, Garrett-yes, Johnson-yes.

New Business

The new fire station overflow alarm did not work properly. The tank had to be pumped out for \$1,250, and the electrician and plumber are fixing the alarm.

New water fountains for the park were ordered today.

Tax exempt status has been applied for property tax on the new fire station construction.

Old Business

An update was given on the transient vendor/solicitation resolution. Information has been posted on the website for vendors to obtain a solicitation permit. The ability to sign up online for the No Solicitation List is not ready yet.

Tree plaques will be ready to install next Tuesday, and will also be announced at the Fall Fest.

The Bunty Station culvert problem has moved from one side of the road to the other. The end needs turned with an elbow and will be repaired.

A security camera estimate was received for the park and community building areas - nine cameras with continuous loop or motion detection recording options. The estimate is within the park budget. No action taken until another estimate is obtained.

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A letter dated June 12, 2018 was received from the Zoning Commission to recommend conditional approval of the rezoning for Dublin Farms LLC Self-Storage facility. The Trustees have set a hearing date of Thursday, July 12, 2018 at 6:30pm at the Township Building. Hearing information will be advertised, placed on the website, and posted at the township building.

Zoning Department

Mr. Irvine reported twenty-one permits were received in June for homes, plus other structures, making 127 permits year to date. The last time that level was reached was 2006.

A zoning variance is scheduled to be heard in July.

The Montgomery property on South Section Line is partially demolished. The middle of the house has been torn down. Mr. Irvine will check if a demo permit was obtained from the county. Mr. Cooper shared an updated photo, and confirmed the electric meter was pulled.

Four calls from residents were received about dirt on the roads at South Section Line and Glick Roads from Epcon projects. Mr. Irvine called and they said they would take care of. This is a problem when subdivisions are allowed to construct prior to blacktop roads. The Epcon projects also do not have signage up for unit/house numbers for inspectors or emergencies. Mr. Cooper noted there are not extra parking areas at the condo developments causing the roads to fill up with parked vehicles.

Road and Fire Departments

Chief Cooper reported the Ohio Health contract and addendum were revised for the medical director. Mr. Garrett moved and Mr. Haney seconded to approve and appoint Mr. Johnson to sign the revised agreements on behalf of the Board of Trustees and Township. Vote: Haney-yes, Garrett-yes, Johnson-yes.

A complaint was received that a handicap ramp and grub gutter were holding water in Scioto Reserve. All were OK last year. Mr. Cooper will have Cyrus Construction check it, and also complete the approved repairs from spring.

The road department will paint 25mph on Scioto Reserve roads.

Southeastern Equipment has been contacted about fixing the fixed/angle broom issue.

A ditch was filled in along Duffy Road without the homeowner getting a permit. But, the township does not get notified if a county permit is pulled.

Tennis court repairs were estimated by Roese Bros. To pull posts, reset, and fix large cracks at \$4,550, less \$700 is the township pulls the posts. Need an estimate from Total Tennis also. The older basketball court would cost \$3,100 to fix the large crack and \$21,500 for a complete overlay. Total Tennis would charge \$7,000 to power wash and repaint the court.

Painting bids for the township building will be received Friday.

Hill Cemetery - Patridge is surveying lot splits, and the township would like to request an easement and T-turnaround to access the cemetery.

The Oller Cemetery expansion clearing will begin Thursday.

New firehouse is having several HVAC issues, condensation and leaking. Also, Silco found a sprinkler flow switch issue during inspection at the firehouse to repair.

It was decided to not rent the conference room separately at the township building. A renter requested to have inflatables, which was denied.

CB radios are being installed in the dump trucks.

The blood drive "Guns and Hoses" is still scheduled for July 24, 12-6pm at the fire station.

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Fiscal Officer

After declaring it a necessity (Res.#061318-2) to levy a tax in excess of the 10 mill limit at the June 13, 2018 meeting, and obtaining a certificate of revenue from the county auditor in the amount of \$187,592, Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #062718-1 (attached) to proceed with submission of the question of the road levy renewal of 0.4 mill, on the November 6, 2018 ballot, for the general construction, reconstruction, resurfacing, and repair of roads and bridges, for a period of five years, first levied in 2018 and first collected in 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes. The Fiscal Officer will also obtain an auditor's certificate of revenue for the 2.9 mill fire levy renewal.

Sale of the deer hunting equipment recovered from the cemetery property was discussed. Mr. Johnson moved to declare the deer hunting equipment (tree stand, feeder, and decoy) obsolete with no value to the township, and to discard the equipment. Mr. Haney seconded this motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved to approve the Southwest Ohio Purchasers for Government purchasing bid for winter road salt be awarded to Compass Mineral, pending county bid information, and inquiring if the township can decrease its bid quantity due to the 80% minimum purchase amendment. Mr. Haney seconded this motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The expense approved previously for Patridge Surveying for a new cemetery layout cannot be covered by the Cemetery Fund. Mr. Johnson moved and Mr. Garrett seconded to approve paying the new cemetery layout and surveying by Patridge from the General Fund. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Sealing the parking lot asphalt was discussed; no action taken on bids. The Trustees would like to use a park grant or the 2019 road improvement bid to maintain the parking lots.

OTARMA risk control meeting results were shared with the Trustees. Recommendations will be forwarded to the appropriate departments for action. Police and Fire grant info was given to Chief Cooper.

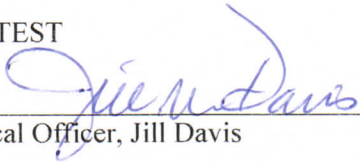
Concord Road path extension funds have not been earmarked yet. The Trustees have previously agreed to cover \$30,000 of the project. A new AECOM estimate was received today by Mr. Johnson showing the township's portion as \$86,000, plus electronics. ODNR grant funds will be used to cover the township's portion. The grant packet needs filled out.

Review of open but unused purchase orders - close out Peabody Landscaping and Fiber petition mailing. Leave remaining balance for Charter Construction and M&W Architects open another 30-60 days. Mulch needs ordered and playground areas maintained. Discussion continued on purchase orders, projects, and more internal communication.

Mr. Haney moved and Mr. Garrett seconded to enter into Executive Session per ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official. Vote: Haney-yes, Garrett-yes, Johnson-yes. The Trustees returned to Regular Session at 12:10 am.

With no further business, Mr. Johnson moved and Mr. Haney seconded to adjourn the meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

June 27, 2018

Roll Call

Approve Minutes

Public Input Terry Thompson Republic Services

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Old Business

Do not knock signup sheet status

Karen Koch tree plaque status

Bunty Station culvert complaints

New Business

Zoning Inspector Report

Operations Director/Fire Chief

Fiscal Officer

Road Levey renewal step two

Executive session to discuss personnel issue

Adjourn

**EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF
PROVIDING FOR GENERAL CONSTRUCTION, RECONSTRUCTION,
RESURFACING, AND REPAIR OF ROADS AND BRIDGES****(R.C. §§ 5705.03, 5705.19(G), 5705.191, 5705.192, and 5705.25)**

The Board of Trustees of Concord Township, Delaware County, Ohio ("Board")
met in regular session on June 27, 2018 with the following members present:

Bart Johnson
Joe Garrett
Jason Haney

Mr. Garrett Moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the Board, approved the following resolution declaring the necessity to levy
a tax in excess of the ten-mill limitation:

Resolution No: 061318-2

Date Approved: June 13, 2018

; and,

WHEREAS, the Delaware County Auditor ("Auditor") has certified the following
information to the Board:

1. The total current tax valuation of the Township is as follows:

\$ 531,318,130.

2. The number of mills required to generate a specified amount of revenue is:

- Specified amount of revenue: \$ _____

Resolution No: 062718-1
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- Required number of mills: _____.
3. The dollar amount of revenue that would be generated by a specified number of mills is:

- Specified number of mills: 0.40
- Dollar amount of revenue generated: \$ 187,592.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED, by the Board, at least two-thirds (2/3) of all of the members of the Board concurring, as follows:

1. The Board shall proceed with the submission of the question of the tax to the electors.
2. The rate of the tax levy, expressed in mills for each one dollar in tax valuation as estimated by the Auditor, is as follows:

- a. 0.4 mill(s);
- b. This rate amounts to the following for each one hundred dollars of tax valuation:

\$ 0.04.

- c. If the levy is a renewal levy or a replacement levy, this rate:

X **is** the same rate as the existing tax levy.

 is not the same rate as the existing tax levy and is either:

 a reduction, the extent of the reduction being: mill(s)

 an increase, the extent of the increase being: mill(s)

3. Pursuant to R.C. § 5705.03(B)(1):

- a. The purpose of the tax is as follows:

For general construction, reconstruction, resurfacing, and repair of roads and bridges;

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b. The type of levy is as follows:

_____ additional levy

X renewal levy: _____ increase _____ decrease

_____ replacement levy: _____ increase _____ decrease

c. The sections of the Revised Code authorizing submission of the question of the tax are R.C. §§ 5705.03, 5705.191, and 5705.25 and the following:

5705.19(G);

d. The term of the tax is as follows (in years or continuing):

5 years

e. The territory where the tax is to be levied is as follows:

X Upon the entire territory of the Township

_____ If authorized by the Revised Code, the following described portion of the territory of the Township:

_____;

f. The date of the election at which the question of the tax shall appear on the ballot is as follows ("Election");

November 6, 2018 ;

g. The territory where the ballot measure is to be submitted is as follows:

X Upon the entire territory of the Township

_____ If authorized by the Revised Code, the following described portion of the territory of the Township:

_____;

h. The tax will be first levied and collected as follows:

The tax year in which the tax will first be levied is 2018 ;

The calendar year in which the tax will first be collected is 2019 ;

Resolution No: 062718-1
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Delaware County, Ohio ("BOE"). Certification shall include copies of ALL of the following documents:

- a. **Resolution of Necessity** (Resolution No. 06/318-2 adopted on June 13, 2018; and,
- b. **Certification of the Auditor**; and,
- c. **Resolution to Proceed** (This Resolution).

Certification shall occur by **no later than 4:00 PM on August 8, 2018** (90 days prior to the Election).

The Fiscal Officer shall also notify the BOE to cause notice of the Election on the question of levying the tax to be given as required by law.

5. The BOE is hereby directed to submit substantially the following question to the electors at the Election:

OFFICIAL QUESTIONS AND ISSUES BALLOT GENERAL ELECTION November 6, 2018 PROPOSED TAX LEVY (RENEWAL) CONCORD TOWNSHIP DELAWARE COUNTY, OHIO A majority affirmative vote is necessary for passage	
An renewal tax for the benefit of Concord Township, Delaware County, Ohio for the purpose of general construction, reconstruction, resurfacing, and repair of roads and bridges, said purposes being authorized by R.C. § 5705.19(G); at a rate not exceeding 0.4 mills for each one dollar of valuation, which amounts to <u>\$0.04</u> for each one hundred dollars of valuation, for 5 years commencing in 2018, first due in calendar year 2019.	
	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

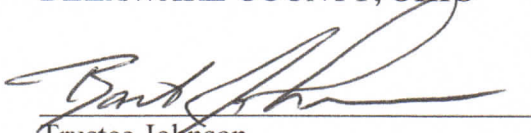
6. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

7. This Resolution shall be in full force and effect immediately upon adoption.

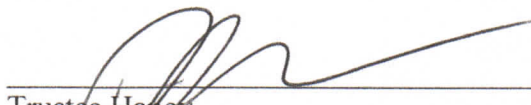
Mr. Haney seconded the motion.

Voted on and signed this June 27, 2018 in Concord Township, Delaware County, Ohio.

**BOARD OF TRUSTEES
CONCORD TOWNSHIP
DELAWARE COUNTY, OHIO**


Trustee Johnson

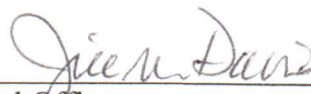

Trustee Garrett


Trustee Haney

State of Ohio :
Delaware County :

I, the undersigned Fiscal Officer of Concord Township, Delaware County, Ohio, hereby certify that the foregoing Resolution No. 062718-1 is taken and copied from the record of proceedings of the Board of Trustees of Concord Township, Delaware County, Ohio, and that it has been compared by me with the resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: Jun. 27, 2018


Fiscal Officer
Concord Township
Delaware County, Ohio

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1749	83.73	V 1749	HR BUTLER, LLC	PAYROLL PROCESSING 6/15/18 AREHART
1750	14584.06	V 1750	HR BUTLER, LLC	PAYROLL SALARY - RETIREMENT PAY AREHART
1751	203.24	V 1751	HR BUTLER, LLC	PAYROLL PROCESSING FEE 6/22/18
1752	2416.63	V 1752	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 6/22/18
1753	51979.65	V 1753	HR BUTLER, LLC	PAYROLL SALARIES 6/22/18
1754	13902.73	V 1754	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 6/22/18
13920	61.94	VW13920	FRONTIER	TWP BLDG ALARM PHONE LINE
13921	160.00	VW13921	HIGGINS & ASSOCIATES	ZONING MTG REPORTER
13922	118.09	VW13922	TYLER GRAY	HRA CLAIM REIMB THRU 6/22/18
13923	205.00	VW13923	RHYAN SCHOLL	HRA CLAIM REIMB THRU 6/22/18
13924	124.22	VW13924	JESSE RICE	HRA CLAIM REIMB THRU 6/15/18
13925	105.86	VW13925	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY
13926	153.00	VW13926	OHIOHEALTH/WORKHEALTH	TWP RANDOM SCREENING
13927	229.16	VW13927	DEL-CO WATER CO INC	TWP WATER UTILITIES
13928	213.39	VW13928	OFFICE CITY EXPRESS	ADMIN OFFICE SUPPLIES
13929	14.57	VW13929	GORDON FLESCH CO., INC.	ADMIN COPIER USAGE
13930	1411.84	VW13930	EXPRESS SERVICES INC	ROAD DEPT LABOR 5/29-6/7
13931	1482.00	VW13931	PRAETORIAN DIGITAL	FIRE DEPT ANNUAL TRAINING BUNDLE
13932	451.50	VW13932	MIATI EMBROIDERY	FIRE DEPT SHIRTS/PANTS COOPER,RICE,BIRD
13933	126.08	VW13933	AMERICAN SAFETY & HEALTH INSTITUTE	FIRE DEPT CPR CARDS
13934	255.00	VW13934	STLCO FIRE & SECURITY	FIRE DEPT ALARM MONITOR & HOOD INSPECT
13935	59.98	VW13935	THE COLUMBUS DISPATCH	FIRE DEPT NEWSPAPER SUBSCRIPTION
13936	201.25	VW13936	TIME WARNER CABLE	FIRE DEPT INTERNET/CABLE
13937	1193.15	VW13937	OHIO EDISON	FIRE DEPT ELECTRIC UTILITY
13938	234.48	VW13938	VERIZON WIRELESS	ROAD/FIRE CELL PHONE BILL
13939	929.75	VW13939	ARROW INTERNATIONAL INC	FIRE DEPT EMS IO NEEDLES
13940	20.00	VW13940	AMERICAN SAFETY & HEALTH INSTITUTE	FIRE DEPT CPR INSTRUCTOR FEE
13941	375.00	VW13941	VFIS OF OHIO/OHIO PUBLIC RISKS INSURANCE	FIRE DEPT EVDT DRIVERS INSTRUCTOR CLASS
13942	1250.00	VW13942	CDK STRUCTURES INC.	FIRE DEPT HOLDING TANK PUMPED
13943	300.00	VW13943	SHELLY MATERIALS, INC	MAINT DEPT DUMP FEES, BEANOLLER/PARK
13944	5930.00	VW13944	PUBLIC EMPLOYEES RETIREMENT SYSTEM	TWP PENSION CONTRIBUTIONS MAY18
13945	40662.80	VW13945	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSION CONTRIBUTIONS MAY18
13946	600.00	VW13946	SCHOTTENSTEIN HOMES LLC	ZONING VARIANCE FEE REFUND
13947	705.92	VW13947	EXPRESS SERVICES INC	ROAD DEPT LABOR 6/11-6/14
13948	456.33	VW13948	OHIO EDISON	ADMIN,ROAD,PARK ELECTRIC UTILITIES
13949	194.96	VW13949	SITEONE LANDSCAPE SUPPLY LLC	PARK CHEMICAL SUPPLY & PARTS
13950	329.94	VW13950	ADVANCED DRAINAGE SYSTEMS, INC.	ROAD DEPT TILE SUPPLY/BEAN OLLER RD
13951	5941.48	VW13951	DELAWARE COUNTY TREASURER	TWP PROPERTY TAXES 2ND HALF 2017
13952	30.99	VW13952	SHERWIN WILLIAMS CO	MAINT BLDG PAINT/BRUSH
13953	127.30	VW13953	INTERSTATE BILLING SERVICE, INC.	ROAD DEPT TRUCK#348 CABLE TANK REPAIRS
13954	143.79	VW13954	PRINCIPAL TRUCK SUPPLY INC.	ROAD DEPT CB RADIO ANTENNAS
13955	1289.24	VW13955	PNC BANK	FIRE DEPT LODGING & TABLES/CHAIRS
13956	385.48	VW13956	OMG NATIONAL	FIRE DEPT YOUTH HATS
13957	124.07	VW13957	TIME WARNER CABLE	ADMIN INTERNET SVC
13958	179.92	VW13958	STANDARD INSURANCE CO	TWP LIFE INSUR JUL17
13959	2581.34	VW13959	DELTA DENTAL	TWP DENTAL INSUR JUL18
13960	35236.08	VW13960	UNITED HEALTHCARE	TWP MEDICAL INSUR JUL18
13961	359.04	VW13961	VISION SERVICE PLAN - (OH)	TWP VISION INSUR JUL18
13962	610.00	VW13962	CBIZ BENEFITS	HRA ADMIN FEE & SETUP
13963	106.50	VW13963	ATM MEDIA MIDWEST	ZONING HEARING LEGAL AD
13964	1074.50	VW13964	WARREN FIRE EQUIPMENT, INC.	FIRE DEPT ANNUAL SCBA TESTING
13965	4390.00	VW13965	MOUNT CARMEL OCCUPATIONAL HEALTH	FIRE DEPT ANNUAL PHYSICALS FULL-TIME
=====			Total Amount of Pending Warrants	
194304.98				

CASH SUMMARY BY FUND
Concord Township [2018]

Date: 06/27/18

FUND	Starting Balance 01/01/18	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5186378.52	752794.90	0.00	0.00	5939173.42	353155.54	0.00	0.00	5586017.88
02 -MOTOR VEHICLE LICENSE TAX	31087.23	10180.70	0.00	0.00	41267.93	16466.10	0.00	0.00	24801.83
03 -GASOLINE TAX	87163.14	54120.10	0.00	0.00	141283.24	99688.56	0.00	0.00	41594.68
05 -CEMETERY	28176.33	4553.20	0.00	0.00	32729.53	13379.04	0.00	0.00	19350.49
10 -FIRE DISTRICT	932101.47	1661044.33	0.00	0.00	2593145.80	1840871.29	0.00	0.00	752274.51
11 -ROAD DISTRICT	1851653.74	247864.89	0.00	0.00	2099518.63	133562.78	0.00	0.00	1965955.85
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	64111.39	16082.58	0.00	0.00	80193.97	61712.33	0.00	0.00	18481.64
TOTAL ALL FUNDS	8180671.82	2746640.70	0.00	0.00	10927312.52	2518835.64	0.00	0.00	8408476.88